

BEEFORD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting 7:00pm, 3 June 2024, Beeford Community Centre.

Present: Cllrs Sawyer (Chairman), Mrs Adamson (Vice-chair), Adams and Mrs Stilgrove. Three members of the public and M Rose (Clerk).

Absent: Cllrs A Turner, Mrs R Turner and Sowersby.

Public Forum: No matters were raised.

The meeting started at 7:00pm.

1. Apologies for Absence

Cllrs A Turner and Mrs R Turner apologised for being unable to attend the meeting.

2. Approval of Minutes

The minutes of the meetings on 7 May 2024 were approved.

3. Declaration of Interests

ERNLLCA advised that Parish Council appointed representative on external bodies have non-pecuniary interests, if the representative is able to vote at meetings of the external body, declaration of a preudial interest needs to be considered. No interests were declared at this meeting.

4. Ward Councillors Update

Ward Cllr Dewhirst has resigned his position at East Riding of Yorkshire Council in order to put all his energy into the General Election Campaign as the Conservative Party candidate for the new Bridlington and The Wolds constituency.

5. Matters Arising

- a. **Items arising from the Public Forum** – No items were raised.
- b. **Playground** – Councillors reported several pieces of play equipment in poor condition, quotes from equipment repair companies will be sought. The gardening contractor is waiting for wildlife to leave before trimming the vegetation at the edge of the area.
- c. **Memorial Tree** – The dead tree is going to be replaced by a donated tree grown from an acorn at the time of the death of Late Queen Elizabeth II.
- d. **Travel Survey** - Surveys have been collected and will be delivered to East Riding of Yorkshire Council (ERYC) for consideration.
- e. **ERNLLCA**, Executive Committee Representatives Review – Cllrs reviewed the involvement of being a representative on the Committee, there will be no change to current representatives.

6. Correspondence

There were no items for consideration.

7. Planning

- a. **Applications**
 - i. **20/01335/REG** Beeford C of E School, Main Street. Renewal of flat roof coverings, removal of dormer window and infilling to front elevation. The Parish Council had no objections to this application.
 - ii. **24/00026/REFUSE** Land north east of 1 Breeze Lane. Erection of dwelling (resubmission of 14/01512/PLF). The Parish Council had no further comments regarding this application.
 - iii. **24/01519/PLF 17 Main Street**. Erection of outbuilding to rear following demolition of existing outbuilding. The Parish Council had no objections to this application.
- b. **Local Plan Update Consultation** – The Parish Council had no comments on the Local Plan Update Consultation post-hearing notes.

c. **Permission Granted**

23/01525/PLF The Barn, Bridlington Road

22/02920/CLE Land north and north west of Telephone Exchange, Foston Lane

24/00338/PLF Land south of 91 Main Street

8. Reports and Updates from External Bodies and Meetings

There were no updates.

9. Finance

a. **Monthly Report** – The report was approved and the bank reconciliation signed.

b. **Annual Governance Accountability Return (AGAR) 2023 - 2024**

The Parish Council:

- i. Received and noted the Annual Internal Audit Report.
- ii. Considered and approved the Annual Governance Statement (Section 1).
- iii. Considered and approved the Accounting Statement (Section 2)
- iv. Declared itself exempt from a limited assurance review and approved the Exemption Certificate.

c. **Payments** – The following payments were approved:

Playground gardening services	£90.00
Bus shelter cleaning	£75.00
Meeting room hire	£140.00
HMRC	£100.20
Wages, expenses and admin	£460.03

10. Councillor's Updates

- Financial Regulation updates will be circulated together with any explanatory information which may be released at a forthcoming training session.
- It was confirmed that the Emergency Plan is in progress.
- The Parish Council was given an update on posts included on the Parish Council Facebook page.
- Application to the ERYC D-Day 80 Commemoration fund was successful, funds will be claimed for St Leonards Church, to be used to provide refreshments at the D-Day service.
- A councillor reported mown grass cuttings being placed around the Church Pond and subsequent Facebook posts. The Chairman explained a resident, acting as a volunteer, had cut Church grass and was unable to dispose of the cuttings in the usual way, it had been assumed the cuttings would soon dissipate. The resident regularly mows several areas of grass around the village on a voluntary basis and will now cease to do so to avoid any further upset. The Clerk suggested that if any future problems arise, alternative methods of communication could be looked in to rather than using Facebook posts.

The meeting closed at 8:15pm and the next meeting will be 1 July 2024.

Approved: _____ Date: _____

Beeford Parish Council

From: Gemma Robinson-Bonney <Gemma@sovereignplay.com>
Sent: 05 June 2024 16:22
To: clerk@beefordpc.com
Subject: RE: Quote Request - 18941
Attachments: Playground inspection 2024.pdf; 2023-11-15 Sovereign Compliance Information Booklet.pdf

Good afternoon Margaret,

Thank you for your email.

We would certainly be able to help you, but in order to gain the correct information and measurements, we would require attending site and completing an inspection.

The cost of this is £199, plus VAT per site. Our RPII inspector will attend, have a look at the area, offer advice whilst on site and can provide you with a quotation. Please note, this option does not include a report.

Alternatively, our Sovereign Compliance Maintenance Package can be purchased for an extra £200, at a total cost of £399 + VAT per site. This will cover you for 5 years, and you will have 2 inspections per year, and will be provided with a full safety report and quotation (if required). I have attached a PDF for further information of our compliance package. Please note, we carry out operational inspections, not annual inspections.

Should either of these options be of interest to you, please let me know and we can discuss this further.

If you have any further queries, please do not hesitate to contact me.

Kind Regards,
Gemma

Gemma Robinson-Bonney
Client Relations and Sovereign Compliance Administrator
Admin Department



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<http://www.sovereignplayequipment.co.uk>



Beeford Parish Council

From: Karla Hargreaves <khargreaves@hags.co.uk>
Sent: 06 June 2024 11:08
To: clerk@beefordpc.com
Subject: RE: Quote Request

Good morning Margaret

Many thanks for your enquiry and copy of your inspection report. Whilst the report is detailed, it does not provide enough information for us to provide a meaning quotation for you eg dimensions, quantities etc.

We can arrange for one of our engineers to call and assess the works required and gather the information needed to create a repair quote. For this service we would charge £75 plus Vat but this amount would be deducted from any resulting order of £500 plus Vat or more.

I hope this is of interest and look forward to hearing from you.
Regards



Karla Hargreaves
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2023 PROMOTIONS · AMAZING PRICES · DELIVERED ON TIME



Waterfront Complex, Shipyard Industrial Estate, Selby, Yorkshire, YO8 8AP

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Beeford Parish Council
 7 Compton Drive
 Keyingham
 HU12 9RR

31st May 2024

REPEAT ORDER FORM Job # 108979

If you wish to discuss this further please don't hesitate to get in touch.

☎ 01202 590675
 ✉ info@playinspections.co.uk
 @ www.playinspections.co.uk

Item	Quantity	Price	Total
Outdoor Annual Inspection	1	£81.50	£81.50
Sub-Total			£81.50
VAT (20.0%)			£16.30
Total			£97.80

Service	Site Name	Site Address
Outdoor Annual Inspection	Main Street Play	Main Street, Beeford, East Riding of Yorkshire, YO25 8AY

Notes:

Due to be inspected in April 2025

In order to ensure your inspection is automatically scheduled for next year, please return this form within 8 MONTHS from the date shown above:

Please tick as appropriate: Please programme our inspection for next year only

NOTE. Your price has been increased in line with the current RPI rate of inflation (ROI). By entering into this agreement you are committing to a continuation of service until such time as the contract is terminated. The request for termination must be made in writing (email is sufficient) providing at least 60 days' notice. Any late cancellations will be charged at the full inspection rate.

Order placed by:

Print Name:

Date:

BEEFORD PARISH COUNCIL

Finance Report

Virgin Current Account

The figures below are calculated with reference to Bank Statement up to 31.05.2024

Banking Date	Chq no.	Item	Description	In	Out	Balance £
01/05/24	Int	Start Balance				20,151.51
14/05/24	Int	TJ Garden Services	Mowing Services Inv58		45.00	20,106.51
14/05/24	Int	TJ Garden Services	Mowing Services Inv60		45.00	20,061.51
22/05/24	Int	Walkers Cleaners	Bus shelter cleaning (May)		75.00	19,986.51
22/05/24	Int	Community Centre	Room hire		140.00	19,846.51
28/05/24	Int	HMRC	PAYE		100.20	19,746.31
28/05/24	Int	M Rose	Wages and expenses		460.03	19,286.28
30/05/24	Int	TJ Garden Services	Mowing Services Inv67		45.00	19,241.28

Earmarked Funds	Balance £
Election Fund	2,500.00
Contingency Fund	2,500.00
Lissett Parish Grant	260.01
Total*	5,260.01

* This amount is held within the Current Account balance

Bank reconciliation verified by:

Signature: _____

Name: _____

Date: _____