

BEEFORD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting 7:00pm, 1 July 2024, Beeford Community Centre.

Present: Cllrs Sawyer (Chairman), Mrs Adamson (Vice-chair), Adams, Mrs R Turner and Sowersby. Ward Councillor Owen, five members of the public and M Rose (Clerk).

Absent: Cllrs Adams and A Turner.

Public Forum: Andrew Frost and Jonathan Bibb, prospective Ward Councillors introduced themselves to the Parish Council.

The meeting started at 7:05pm.

1. Apologies for Absence

Cllr A Turner apologised for being unable to attend the meeting. Cllr Stilgrove resigned as a member of the Parish Council prior to the meeting, the Parish Council wishes to thank Cllr Stilgrove for her time and efforts as a Councillor and wishes her well in the future.

2. Approval of Minutes

The minutes of the meetings on 7 May 2024 were approved.

3. Declaration of Interests

There were no declarations of interest.

4. Ward Councillors Update

There were no updates.

5. Matters Arising

a. **Items arising from the Public Forum** – No matters arose.

b. Playground

- i. **Repair Quotes** – The Parish Council contacted five playground repair companies, three have replied. Streetscape performed a free site visit and will be forwarding a quote. Sovereign Play charge £199 plus VAT per site visit or offer a 5-year package which includes two visits per year for £399 plus VAT. HAGs charge £75 plus VAT for a site visit, this amount would be deducted from any resulting order of £500 plus VAT or more. Two more companies will be contacted. TJ Gardening Services will be asked to quote for digging over and re-planting the ground area which has recently been cleared.
- ii. **Annual Inspection Quote** – The Parish Council approved the cost of £81.50 plus VAT for the 2025 inspection.

c. **Memorial Tree** – The donated tree grown from an acorn at the time of the death of Late Queen Elizabeth II will be planted at the Church (subject to Church permission).

d. **Delegations** – The Chairman will post agendas on the noticeboards. All Agendas and Minutes will continue to be published on the Parish Council website. The Parish Council Facebook page will be discontinued. The Chairman will write future articles for the Beeford Buzz. The Delegations and Representations Policy will be updated accordingly and the Policy for the Improvement of Community Engagement will be withdrawn.

e. **Travel Survey** – East Riding of Yorkshire Council (ERYC) are currently reviewing the completed surveys.

6. Correspondence

a. **East Riding Stages Rally 2025** – The Parish Council has no objections to the proposed arrangements for the rally on the 23 February 2025.

b. **Anti-social Behaviour Notice** – ERYC Safe Communities Officer ran a competition in Beeford Primary School to design a poster, the winning poster has been made into a metal A4 sign. The Parish Council approved the erection of the sign with tie wraps along the metal fencing near to

the gate in the playground. The sign will on display for a year and then hopefully replaced with next year's winner.

7. Planning

a. Applications

- i. **24/01619/PLF 93 Main Street.** Conversion and alterations to existing garage/outbuilding to provide additional living accommodation and erection of a sun room (retrospective) for linked access to main dwelling. The Parish Council had no objections to this application.
- ii. **22/02902/PLF The Workshop, Bridlington Road.** Change of use of workshops to form two separate dwellings, construction of a dormer window to the front and rear slopes of the proposed semi-detached dwelling, installation of roof lights to the front and rear roof slopes and an internal mezzanine first floor to the proposed detached dwelling. (Amended description). The Parish Council had concerns regarding drainage, flood risk and the potential volume of traffic entering and exiting the proposed development directly on to a busy road.
- iii. **24/01808/PLF 23 Rectory View.** Conversion of garage to create additional living accommodation. The Parish Council had no objections to this application.
- iv. **24/00422/PLF North Pasture Farm, Out Gates, Gembling.** Erection of a two-storey extension to side of house and replacement porch to front following demolition of conservatory and gate house; erection of extension to existing barn to form additional agricultural storage; erection of 2 self-contained annexes; and alterations to upgrade existing farm track to provide access road from Old Howe Lane (part retrospective application). The Parish Council had no comments for submission.

b. Permission Granted

23/03751/PLF 3 Skipsea Road

23/01561/PLF Land east of 87 Main Street

- c. **Dogger Bank D Scoping Notification** - Application by Dogger Bank Offshore Wind Farm, Project 4 Projco Limited (the Applicant) for an Order granting Development Consent for the Dogger Bank D Wind Farm. The Parish Council had no comments, a representative from the wind farm will be invited to attend a future meeting to discuss the project.
- d. **Pear tree Hill Solar Farm Consultation** - Application for a development consent order for six land areas on farmland to the east of Beverley and a grid cable connection corridor to Creyke Beck substation in Cottingham. The Parish Council delegated a Councillor to complete and return the survey.

8. Reports and Updates from External Bodies and Meetings

- a. **Lisett Windfarm** - The Community Fund is now closed for applications; all applications are under consideration. The Parish Council has received £1800 from the Lisset Windfarm Parish Grant Fund, groups and organisations planning projects are invited to apply for funding from the Parish Council, a Grant Application form is available on the Parish Council website or you can request a copy by email from clerk@beefordpc.com
- b. **Community Centre** – The next agenda includes an item to discuss where to hang the portrait of King Charles III which was donated by the Parish Council.

9. Finance

- a. **Monthly Report** – The report was approved and the bank reconciliation signed.

- b. **Payments** – The following payments were approved:

Playground gardening services	£370.00
Audit fees	£420.00
Beeford Buzz Article	£56.00

Domain and email services	£32.55
HMRC	£100.00
Wages, expenses and admin	£448.53

The Parish Council approved an additional cost of £50 for clearing the gutters on the bus shelters to be carried out by the current cleaning contractor.

- c. **Financial Regulations** -The Clerk/Responsible Financial Officer attended a training session to clarify the new model Financial Regulations, model documents are designed to be edited by the Responsible Financial Officer according to the individual needs of the Parish Council. A draft document is being prepared for consideration.

10. Councillor’s Updates

The Parish Council received £412.79 from the ERYC D-Day 80 Commemoration Fund to cover advertising and refreshments costs for the Church service.

The Parish Council welcomed David Piercy as a new member and a Declaration of Acceptance was signed and witnessed.

11. Confidential Matters

- a. Exclusion of the Public - For matters of a confidential nature
- b. Discussion of Staffing Matters – The Clerk will be on annual leave during the first two weeks of August, an out of office reply will be set to automatically reply to any emails.

The meeting closed at 8:50pm and the next meeting will be Monday 2 September 2024

Approved: _____ Date: _____